

CLUB BARGARA

WEDDING AND FUNCTION TERMS AND CONDITIONS

TENTATIVE BOOKINGS – Tentative bookings will be held for 7 days only. If another enquiry is made for the same date we will endeavor to contact you & give you first option.

CONDITION OF HIRE – Day time functions are available from 8.30 am till 5.30 pm. Night time functions are available from 4pm till midnight.

CONFIRMATION & DEPOSIT – Club Bargara require the room hire fee of \$500 /deposit to be paid promptly to secure required date to secure your booking. Half room available for \$250.

CANCELLATIONS OF FUNCTIONS – Is required in writing 2 months prior to the date of your function for your deposit to be refunded.

FINAL NUMBERS – Meal selections and final numbers are required 14 days prior to the date of your function.

LOSS OR DAMAGE – Any loss or damage to the Club caused by the client, guests, agent or contractors will be the responsibility of the organizer, and an appropriate charge will apply.

INSURANCE – Club Bargara will take responsible care to protect the property of its guests but accepts no responsibility for the loss damage or theft of merchandise or other property on the premises before, during or after the function.

MENU / PRICE VARIATIONS – Whilst every possible effort is taken to maintain menus & prices, these are subject to change at Club Bargara's discretion up to 3 months prior to the function. A 10% surcharge will apply to food & beverage for any function held on a public holiday. **ALCOHOL/FOOD** – No food or alcohol is permitted to be brought into Club Bargara unless otherwise agreed on by management. It is illegal to serve alcohol to intoxicated persons, disorderly persons or persons under the age of 18.

DECORATION – Round tables are available at an additional cost and standard table settings are included in Room Hire. Table cloths are available at current hire costs (Approx: \$8 a table cloth. All other decorations are the responsibility of the client.

GUEST CONDUCT/ATTIRE – Club Bargara management reserve the right to remove any guest from the premises should we believe they are acting in an unreasonable or unbecoming manner. All club dress codes must be adhered to at all times. Any fancy dress must be pre-arranged with management.

ACCOUNTS – Our policy requires full payment of room hire and meals paid prior or on the day of your function. Any bar tabs or accounts pre-arranged with management must be settled before the conclusion of the function.

CLEANING – Whilst normal cleaning is included, should any additional cleaning be required an appropriate fee will apply.

FUNCTIONS AGREEMENT – Club management will take all reasonable steps to ensure the conditions of this Agreement are observed, however, the complex will not be responsible if it is unable to carry out the terms of this Agreement due to circumstances beyond our control, i.e. Industrial action, Government intervention etc. A signed copy of this agreement is required on confirmation of booking.

On behalf of all parties the undersigned agrees to all terms and conditions contained within this document.

Date of function: _____ Name : _____

Signature: _____ Date: _____